

Peterhead Golf Club



Founded 1841

Craigewan Links,
Riverside Drive,
Peterhead, AB42 1LT
Tel: 01779 472149
Fax: 01779 480725

Peterhead Golf Club Constitution

1. Name

- 1.1 The name of the Club shall be the Peterhead Golf Club, hereafter referred to as 'the Club'.
- 1.2 The Club shall affiliate to the Scottish Golf and North-East District Scottish Golf.

2. Objectives

- 2.1 The Club shall hold the following as its aims and objectives and shall strive to fulfil these aims and objectives at all times:
 - 2.1.1 To fulfil the general objectives and functions of a golf Club and sports Club and by undertaking such activities as may be reasonably necessary and/or incidental to such objectives;
 - 2.1.2 To generally promote the game of golf for the benefit of members and the local community;
 - 2.1.3 To promote and abide by the Rules of Golf as they are fixed from time to time by The R&A;
 - 2.1.4 To provide access to golf for players of all standards in a friendly and welcoming atmosphere that does not discriminate on the grounds of gender, age, race, religion or belief, sexual orientation or disability;
 - 2.1.5 To provide coaching in golf to beginners and for improvement for experienced players;
 - 2.1.6 To arrange competitions and matches for members;
 - 2.1.7 To lease and/or purchase land and/or equipment suitable for the purposes and functions of the Club;
 - 2.1.8 To sell and deal in alcohol, mineral/aerated water, cigars, cigarettes, tobacco, matches, other related products as well as refreshments, foodstuffs and golfing equipment in accordance with the provisions of any licensing laws and by obtaining the necessary statutory consents and licences for this;

3. Membership

- 3.1 The membership of the Club shall consist of:
 - 3.1.1 Adult members
 - 3.1.2 Youth members (Various Categories)
 - 3.1.3 Junior members
 - 3.1.4 5-day members
 - 3.1.5 9 – Hole members
 - 3.1.6 Country members
 - 3.1.7 Honorary members
 - 3.1.8 Overseas members
 - 3.1.9 Social members
 - 3.1.10 Life members
- 3.2 All members shall pay an annual subscription to join the Club; the membership fee for each category of membership shall be decided by the Club Committee but shall not be less than that specified in the Standing Orders/Byelaws.
- 3.3 All members joining the Club shall be deemed to accept the terms of this Constitution and any Standing Orders/Byelaws from time to time adopted by the Club in particular including the requirement to conduct themselves in accordance with any conduct rules, equity policy and disciplinary procedures.
- 3.4 The Club shall include within its Standing Orders/Byelaws the process for any person seeking membership of the Club. This process shall reflect that membership is open to all and no application shall be refused on grounds of gender, gender reassignment, age, race, religion or belief, sexual orientation, marriage and civil partnership, pregnancy and maternity or disability. no application for membership shall be refused on the grounds of political or other opinion, and the Standing Orders/Byelaws shall describe any reasonable grounds for refusing membership and any appeal process that will apply to refusal or removal of membership.

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- 3.5 Annual subscriptions shall be due on 1st February and must be paid by 1st of March. Subscriptions not paid by 1st of March will result in the membership ceasing.
- 3.6 The Club shall provide notice of subscriptions due, including methods of payment available to members.

4. Management of The Club

- 4.1 There shall be a Club Committee responsible for the overall management of the Club
- 4.2 There shall also be the following committees of the Club:
 - 4.2.1 Finance and Audit Committee
 - 4.2.2 Course Development & Marketing Committee
 - 4.2.3 Disciplinary and Conduct Committee
 - 4.2.4 Match and Handicap
 - 4.2.5 House/social
 - 4.2.6 Greens
 - 4.2.7 Junior
 - 4.2.8 Winter League Committee
 - 4.2.9 Another special Committee (e.g. centenary)
- 4.3 All committee members must be members of the Club.
- 4.4 Offices shall be held for 2 year's
- 4.5 The remit for each committee shall be set by the Club Committee
- 4.6 Each Committee shall have a chair who will be a member of and report to the Club Committee and shall agree its own rules of operation subject to the terms of this Constitution.

5. Composition and Responsibilities of Executive Committee

- 5.1 The Club Committee shall consist of the following office-bearers:
 - 5.1.1 Captain
 - 5.1.2 Vice-Captain
 - 5.1.3 Treasurer (Finance)
 - 5.1.4 Honorary Secretary
 - 5.1.5 Chair of each Committee
 - 5.1.6 up to 3 ordinary members
- 5.2 Captain and Vice-Captain will be elected at the Club AGM to serve for two years and will not be eligible for re-election for at least one year.
- 5.3 Treasurer (Finance) and Honorary Secretary will be elected at the Club AGM annually.
- 5.4 All ordinary members of the Committee will be elected at the Club AGM to serve for three years. Such members of the Committee shall be eligible to stand for re-election for a second term of three years after which time shall not be eligible for re-election for at least a year.
 - 5.4.1 Election to any position on the Club Committee cannot be limited by or discriminated on the ground of gender, gender reassignment, age, race, religion or belief, sexual orientation, marriage or civil partnership, pregnancy or maternity or disability.
- 5.5 The Club Committee shall
 - 5.5.1 be responsible for the standing orders/byelaws of the Club
 - 5.5.2 be responsible for ensuring the Club, its office-bearers and employees have in place adequate and relevant insurance cover at all times.
 - 5.5.3 set annual subscriptions, membership and entrance fees
- 5.6 The Club Committee will not have power to purchase, sell, or lease heritably property without specific authority of members at a General Meeting
- 5.7 The members of the Club Committee shall also be trustees of the Club and shall hold any property of the Club their name and shall be entitled to be used or sue as trustees of the Club. They shall be indemnified by the Club where acting in good faith in their capacity as trustees of the Club

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6. General Meetings:

- 6.1 A general meeting may be called by the Club Committee or by Ten members of the Club, this must be submitted to the Secretary in writing.
- 6.2 At least 28 calendar days' notice of a general meeting must be given to the full Club membership.
- 6.3 All members of the Club may vote at General Meetings, no application for membership shall be refused on the grounds of political or other opinion. We note that this addition is currently not a requirement of UK law.
- 6.4 Quorum of any General Meeting shall be one quarter of membership or a minimum of the 30 Club members.
- 6.5 Any decisions shall be reached by a simple majority of the voting members present.

7. The Annual General Meeting

- 7.1 The AGM shall be held once per calendar year, and shall have as its main business:
 - 7.1.1 The presentation of the Club Committee Report for the past year.
 - 7.1.2 The election of any office-bearers and/or Ordinary Committee members
 - 7.1.3 Approval of the minutes of the last AGM and any other General Meetings held during that year
 - 7.1.4 Approval of the accounts for the last financial year and appoint any auditor's if Required.
 - 7.1.5 Consider and approve any changes to the Constitution
 - 7.1.6 To approve a figure for total Club borrowing for that year
 - 7.1.7 Deal with any other relevant business.
- 7.2 An agenda giving notice of the AGM must be circulated along with a copy of the audited accounts to all Club members at least 28 calendar days in advance.
- 7.3 The quorum for any AGM shall be 10% of Club members.
- 7.4 Voting on any matters shall be by simple majority of Club members present and voting.
- 7.5 Nominations for office-bearers and ordinary Club Committee members must be posted at least 28 calendar days in advance of the AGM and closed one calendar day before the meeting.
 - 7.5.1 Each nomination shall require one proposer & one seconder whom shall be a members of the Club.
 - 7.5.2 Elections shall be conducted on a simple majority of Club members present and voting.
 - 7.5.3 Members unable to attend in person may vote by proxy in accordance with any guidance produced by the Honorary Secretary for this procedure.
 - 7.5.4 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted at the AGM.
 - 7.5.5 In the event that no person is voted in to a post or in the event of resignation or retiral from a position, the Captain or Vice-Captain will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as at the AGM.

8. Finance

- 8.1 The financial year shall run from October to September
- 8.2 The Finance / Accountants shall be responsible for securing the preparation of Annual Accounts of the Club and laying these before the AGM.
- 8.3 The accounts shall be certified by the Club's independent Auditor (if required) as approved at the AGM.
- 8.4 All cheques drawn against the Club's funds shall be signed by the Finance / Accountants and one other office-bearer Honorary Secretary.
- 8.5 All members of the Club shall be jointly and severally liable for the financial liabilities of the Club.

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9. Dissolution or Winding Up of the Club

- 9.1 The Club is non-profit-making and all profits and surpluses will be used to maintain and or improve the Club facilities or to carry out the objectives of the Club.
- 9.2 No profit or surplus shall be distributed (other than to another non-profit making body on a winding up or dissolution of the Club).
- 9.3 If upon winding up or dissolution of the Club there remains after the satisfaction of all debts and liabilities any property whatsoever this shall be transferred either to any association to which the Club is affiliated or, to some other organisation or organisations having objects similar to the Club. This organisation shall be determined by the members of the Club by resolution passed at a General Meeting.

10. The Constitution.

- 10.1 The Constitution shall only be altered by consent of a simple majority of members present at a General Meeting.
- 10.2 The Constitution and Standing orders/Bylaws in force from time to time shall be binding on the Club office-bearers and members.

This constitution has been approved in accordance with 10.1 above, and accepted as the constitution for the Peterhead Golf Club,

Signed on Behalf of Peterhead Golf Club

Keith Skinner 3rd of August 2017

Captain: Mr Keith Skinner

John Miller 3rd of August 2017

Vice-Captain: Mr John Miller